

## Springfield Town Board Minutes Tuesday, March 17, 2015 @ 7:30 p.m.

- I. Call to Order, Roll Call, Pledge of Allegiance - Chair Don Hoffman called the meeting to order at 7:30 p.m., Roll call shows Chair Don Hoffman, Supervisors Jim Pulvermacher, Dave Laufenberg and Dan Dresen present. Also present were Road Patrolman Mark Grosse, Clerk Carolyn Hacker, Terri Middleton, Katie Varney, Ivan and Beth Hellenbrand and Michael Drew, Middleton Times Tribune.
- II. Confirmation of Compliance with Open Meetings Law - Clerk Hacker reported that notice of this meeting was met by posting at the Town Hall, corner of CTH K and Church Roads and Schneider Road Business Center. Meeting is also being taped.

Minutes show Art Meinholz arrived at 7:33.

- III. Informal Public Comment Time - Michael Drew, Middleton Times Tribune is recording this meeting for his personal use.
- IV. Minutes of previous meetings: March 3, 2015 - **Motion made by (Dresen/Pulvermacher) to approve minutes for March 3, 2015 with correction on page 2, Pulvermacher did not attend meeting for DaneCom, add "members of the DCTA" was at... All ayes, carried.**
- V. Cemeteries and Cemetery Monuments - Clerk Hacker stated that she spoke with Cal at Spellman Monument Co. and asked about average sizes for cremation lots. He quoted 24" X 12" with an additional 5" foundation under it. The slanted stones vary between 6" and 16", standing stones are up to 26". He stated that they are not in the practice of going across two cremation sites, but he doesn't see a problem with it. At that point they can go any width, depth would still be 12" and the height will also be the same as above. Board discussed the distance of the stone from the neighboring site and if we would allow two sites, three or where to set the limit. Should we have the same guidelines for Kingsley Cemetery? **Motion made by (Pulvermacher/Laufenberg) to allow combining 2-3 lots, keep stone at least 6" from neighboring site and stone no wider than 5' centered on combined sites. All ayes, carried.**
- VI. Dane County Breakfast on the Farm - Katie Varney Co-Coordinator for the event stated that the Breakfast on the Farm will be hosted this year by Ivan & Beth Hellenbrand and Stan & Mary Hellenbrand on June 13<sup>th</sup> from 7 a.m. to 11:30 a.m. They are expecting about 5000 people, activities planned for a great family event. Besides the breakfast, they will have face painting, wagon rides, music and dairy product samples like ice cream to name a few activities. This will be the 37<sup>th</sup> year having this with the mission to enhance understanding of the dairy industry through dairy education and promotion. Funds from this event go to local school programs and scholarships. Board asked about parking, Katie said that the parking will be on the farm, but they are looking at options of other parking areas and bussing. Ivan explained how they would prepare the field for wet and mud, to prevent damage. He will discuss with Grosse about entrance and exits from the field. Katie stated that this takes about 200 volunteers and they are always finding areas that they could use more help. She described the educational experience that people get on the wagon ride, there are also booths that explain different aspects of the operation. Board thanked them for coming and talking about the event.

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- VII. Recommendations for Plan Commission members-Ronald Koci and Scott Laufenberg - Pulvermacher stated that the Plan Commission voted unanimously to recommend both gentlemen. Laufenberg has been on the committee for several years and is considered a great asset and Koci's interview explaining his experiences and knowledge impressed the committee. The committee believes he will also become a valuable member of the committee. Koci will be replacing Karen Crooks position to step down after many years on the committee. **Motion made by (Pulvermacher/Dresen) to approve Scott Laufenberg and Ron Koci to the Plan Commission. All ayes, carried.**
- VIII. Park Shelter Design - Hacker stated that nothing has been received from Dane Lumber after both she and Hoffman had talked to them. Hoffman explained that he would like to see plans for an eight post shelter, we need to determine height, length, etc. Also should have a site plan as to where it will be placed on the property, explain parking, show path to the shelter and materials that will be placed under the shelter, whether it will be mulch, gravel, pavers or lime screening. Should show DOT proof of insurance. Check on agreement to see if there are any other requirements, put back on the agenda.
- IX. Emergency Supplies, Blankets, Generator, Water - Grosse provided an estimate for a 16 kW Generac generator, total installed to run everything in the building came to \$6,658.43. Dresen suggested that we discuss this in the fall and budget for 2016. Pulvermacher thought we could find it somewhere in the budget this year. It was decided to look at this after the road repairs come in and see if there is anything there.
- X. 2015 Audit - Hoffman asked the board if they had a chance to look this over and had any questions. **Motion made by (Laufenberg/Pulvermacher) to approve audit as presented. All ayes, carried.**
- XI. January Financials - It was questioned at the last meeting about the money market account for Waunakee Fire Department, this was excess from the original loan and set aside, Pulvermacher stated that WFD will be looking at resurfacing the parking lot, so we may want to use it there. **Motion made by (Pulvermacher/Dresen) to leave as is for now. All ayes, carried.**
- XII. Single Purpose Roads - Board discussed the standards that were created before. Grosse stated that all the SPR's got maintenance with gravel or recycled material when we vacated the roads a couple years ago. He grades and mows as well as plows these roads. Meinholz asked about hammerhead or turn-around put in at some of the problem roads that were earlier discussed. Hacker was asked to put this back on the agenda in one month and have the standards available. Hoffman asked about where we are with MSA and the 2015 proposed road work, Grosse stated that they will be putting the request for bids in next week's paper. We were able to go down to about 14 on the list from last meeting.
- XIII. Committee Reports  
Dresen: He stated that he attended the Waunakee Fire EMS meeting for Meinholz, they hired Scott Russell for the director's position. He worked in McFarland and also in Marshall, he has a

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degree in accounting. He is up on DaneCom. The package starts out at \$69,000 plus incentives. The Middleton Fire Commission will meet on Thursday, so he has nothing there at this time.

Meinholz: He asked Hacker if she received anything from Joe DeYoung concerning the steps on Foxfire Tr. She stated that the bid came in at \$450 to replace the two steps that we agreed to replace. DeYoung will be involved in the process to make sure this is done to our specs and the snow plow will not hit it. He asked that DeYoung check with Grosse and take it back to the contractor and the homeowner.

Pulvermacher: DCTA will meet tomorrow night, the agenda includes DaneCom, opting out of DCZ and Implements of Husbandry. He asked the board if they had any questions or concerns to take back to them, nothing now.

Laufenberg: Nothing.

- XIV. Road Patrolman's Report: Replacing/repairing signs, pulling up shoulders. He figures that the truck will be ready by the first week in April. Bids for selling the old truck are scheduled for the 8<sup>th</sup> of April.
- XV. Clerk Treasurer's Report: Received a request from Mike Statz from MSA, they would like to have a meeting here for the municipalities involved in the US Hwy 12 project. This has been scheduled for Wednesday, April 29<sup>th</sup>. Board of review training will come in DVD form, so we can do it that way, I don't have all the details yet if we have to have a separate DVD for each of us or we can share. There is also a training session at Monona Community Center on May 7<sup>th</sup>. They stated that with the changes that have been made we have to use the new 2015 material.
- XVI. Approval of Bills as presented - Motion made by (Pulvermacher/Meinholz) to approve bills as presented. All ayes, carried.
- XVII. Adjourn - Motion made by (Meinholz/Pulvermacher) to adjourn at 9:15 p.m. All ayes, carried.

Minutes by: Carolyn Hacker, Clerk/Treasurer

APPROVED 04/08/2015