

# Town of SPRINGFIELD

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## MEETING MINUTES

Tuesday, June 18, 2024, 7:00 P.M.  
Town Board Meeting

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chairman Laufenberg called the meeting to order at 7:00 p.m.

Roll call shows Chairperson Dave Laufenberg and Supervisors Dan Dresen, Matt Wright, Art Meinholz, and Leon Zinck III present.

Among those also present were Clerk-Treasurer Dianah Fayas, Deputy Clerk-Treasurer Doreen Jackson, Road Patrolman Darin Ripp, Kelly Lindeme, Colleen Clark Buss, John and Kerry Stoppleworth, Chuck Schaefer, Tim Powell, Bev Hellenbrand, Sam Landers, Brian Breunig, Jeff Helt, Bruce Hollar, Becky Lindeme, Steve Dahmen, Alana Uebersetzig, Robert Sagmoen, Bob Goodwin, Duane and Denise Nolden and Howard Wagner.

Pledge of Allegiance was recited.

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website.

3. INFORMAL PUBLIC COMMENT TIME – None.

4. MINUTES OF PREVIOUS MEETING: June 4, 2024

**Motion by Sup. Dresen, seconded by Sup. Zinck to approve the minutes. Motion carried, 5-0.**

5. RECOMMENDATIONS OF THE PC:

- a. DONNA RIPP REVOCABLE LIVING TRUST, CERTIFIED SURVEY MAP & REZONE TO EXCLUSIVE AGRICULTURE (EA) & AGRICULTURAL (AG), 7880 GEORGE RD., PARCEL NO. 0808-182-8520-4

PC ACTION: MOTION BY CHAIRPERSON ENDRES, SECONDED BY COMMISSIONER WRIGHT TO APPROVE THE CSM AND REZONE WITH THE CONDITION THAT THE TOWN'S GEORGE ROAD BE VACATED BY THE TOWN, BUT A 66' ROAD EASEMENT MUST BE MAINTAINED, A RIGHT TO FARM NOTICE BE ADDED TO THE CSM AND A NOTE INDICATING NO SPLIT WAS UTILIZED FOR THE REMOVAL OF THE FARM FROM THE LAND, THE CSM MUST BE RECORDED IN 120 DAYS, ALONG WITH A SHARED DRIVEWAY AGREEMENT. MOTION CARRIED, 5-0.

**Motion by Sup. Wright, seconded by Sup. Dresen to approve the CSM and rezone with the Plan Commission's conditions. Motion carried, 5-0.**

- b. JOHN STOPPLEWORTH, CERTIFIED SURVEY MAP AND REZONE TO SINGLE FAMILY RESIDENTIAL (SFR) FOR A LOT LINE ADJUSTMENT, 7282 COUNTY K, PARCEL NOS. 0808-282-9830-6 & 0808-282-9855-6

PC ACTION: MOTION BY COMMISSIONER BARMAN, SECONDED BY COMMISSIONER WRIGHT TO APPROVE THE CSM AND REZONE FOR THE LOT LINE ADJUSTMENT AT 7282 COUNTY HIGHWAY K, WITH THE CSM REQUIRED TO BE RECORDED IN 120 DAYS. MOTION CARRIED, 5-0.

**Motion by Sup. Wright, seconded by Sup. Meinholz to approve the CSM and rezone with the conditions adopted by the Plan Commission. Motion carried, 5-0.**

- c. STEVE RIPP AND DLR FARMS, CERTIFIED SURVEY MAP & REZONE TO SINGLE FAMILY RESIDENTIAL (SFR) & AGRICULTURAL (AG) TO CREATE TWO NEW RESIDENTIAL LOTS ON LODI-SPRINGFIELD ROAD, NORTH OF WINDING HEIGHTS

PC ACTION: MOTION BY COMMISSIONER WRIGHT, SECONDED BY COMMISSIONER BALLWEG TO APPROVE THE CSM AND REZONE TO SINGLE FAMILY RESIDENTIAL (SFR) AND AGRICULTURAL (AG) FOR TWO NEW RESIDENTIAL LOTS ON LODI-SPRINGFIELD ROAD. THE CSM IS REQUIRED TO BE FILED WITHIN 120 DAYS WITH A RIGHT TO FARM NOTE ADDED, A DEED NOTE MUST BE RECORDED NOTING THE FARM'S SPLITS ARE NOW ALL EXHAUSTED, AND A SHARED DRIVEWAY AGREEMENT MUST BE DEVELOPED AND APPROVED. MOTION CARRIED, 4-0; CHAIRPERSON ENDRES ABSTAINED.

**Motion by Sup. Wright, seconded by Sup. Dresen to approve the CSM and rezone with the conditions of the Plan Commission incorporated. Motion carried, 5-0.**

- d. DESIGN REVIEW – LOT 11 DARLIN DRIVE, PARCEL 0808-092-0688-0 MEINHOLZ EXCAVATING

PC ACTION: MOTION BY COMMISSIONER WRIGHT, SECONDED BY COMMISSIONER BALLWEG TO APPROVE THE DESIGN REVIEW OF LOT 11, DARLIN DRIVE PENDING AN APPROVED LANDSCAPE PLAN AND APPROVAL OF COLOR. MOTION CARRIED, 5-0.

**Motion by Sup. Zinck, seconded by Sup. Meinholz to table until the end of the meeting for the applicant to attend or until the next meeting. Motion carried, 5-0.**

- e. DESIGN REVIEW, BREUNIG LAWN CARE, PARCEL 0808-092-0725-0, DARLIN DR.

PC ACTION: MOTION BY COMMISSIONER WRIGHT, SECONDED BY COMMISSIONER WOLFE TO APPROVE THE DESIGN REVIEW FOR BREUNIG LAWN ON DARLIN DRIVE. MOTION CARRIED, 5-0.

**Motion by Sup. Wright, seconded by Sup. Meinholz to approve the Design Review for Breunig Lawn, Darlin Drive. Motion carried, 5-0.**

- ~~f. CSM & REZONE FROM AG TO SFR FOR TWO NEW RESIDENTIAL LOTS, PARCEL 0808-091-9960-0, LODI-SPRINGFIELD RD.~~

6. VACATE TOWN SINGLE PURPOSE ROAD: GEORGE ROAD

**Motion by Sup. Dresen, seconded by Sup. Meinholz to apply three loads of gravel or reground at the Road Patrolman's discretion, on the road before vacating. Motion carried, 5-0.**

**Motion by Sup. Zinck, seconded by Sup. Dresen to vacate requiring a 66' easement, pending documents and language from Town Attorney. Motion carried, 5-0.**

7. CREATE ATV/UTV COMMITTEE

The Board discussed composition and member requirements, with membership as follows: Dan Dresen, Chair; Leon Zinck III, Vice Chair; and Darin Ripp, Steve Dahmen, and Sam Landes committee members.

**Motion by Chairman Laufenberg, seconded by Sup. Wright to form the ATV/UTV committee as proposed with the specified appointments. Motion carried, 5-0.**

8. HOLDING TANK REQUEST FOR ADVANCED CONCRETE, LOT 3 DARLIN DR.

**Motion by Sup. Dresen, seconded by Sup. Zinck to grant Advanced Concrete a holding tank permit. Motion carried, 5-0.**

9. ELECT DANE COUNTY TOWNS ASSOCIATION DISTRICT 6 REPRESENTATIVE

**Motion by Sup. Meinholz, seconded by Chairman Laufenberg to approve the nomination of Greg Hyer to be the Dane County Towns Association District 6 representative. Motion carried, 5-0.**

10. ROAD PROJECT FINANCING

The board would like this added to a future agenda this fall when they will discuss 2025 projects and bid requests.

11. 2024 ROAD PROJECTS

Patrolman Ripp will get wedging price for a portion of Woodland Drive for a band-aid option.

12. MAY FINANCIALS

May financials will be reviewed at the next meeting.

13. PROPERTY MAINTENANCE ORDINANCE AND CODE ENFORCEMENT

The clerk will see what other municipalities utilize the court for and what they do for code enforcement.

14. OLD BUSINESS

a. BLIGHT, 7166 COUNTY HWY. K

Chairman Laufenberg, and Supervisors Dresen and Wright conducted a site visit before the meeting; the site was cleared of the majority of rubbish and rotten food stuffs, but still needs to have the weeds eradicated, the lawn mowed, the dead tree taken down (it's hanging over a power line), and a couch removed from the front yard. Mr. Wagner will have the tree removed himself or have an accepted contract for the tree removal to the Town by the July 2<sup>nd</sup> town board meeting.

**Motion by Sup. Zinck, seconded by Sup. Wright to have the Town have the property mowed and weeds sprayed at property owner's expense and continue oversight. The furniture must be removed by Thursday or the Town will contract someone to have it done. Motion carried, 5-0.**

b. IGA RENEWAL DISCUSSIONS WITH CITY & VILLAGE

**Motion by Sup. Wright, seconded by Sup. Meinholz to prepare a letter signed by the Board to the Village Council informing them the Town has decided to move forward with full adoption of the existing IGA with either a new 10-year expiration date or the original expiration date, and intends to schedule a public hearing for it within two months. Motion carried, 5-0.**

c. PARK IMPROVEMENTS

New equipment will be cost prohibitive; supervisors will reach out to contacts for used equipment.

5d. DESIGN REVIEW – LOT 11 DARLIN DRIVE, PARCEL 0808-092-0688-0 MEINHOLZ EXCAVATING

PC ACTION: MOTION BY COMMISSIONER WRIGHT, SECONDED BY COMMISSIONER BALLWEG TO APPROVE THE DESIGN REVIEW OF LOT 11, DARLIN DRIVE PENDING AN APPROVED LANDSCAPE PLAN AND APPROVAL OF COLOR. MOTION CARRIED, 5-0.

**Motion by Sup. Zinck, seconded by Sup. Wright to approve the Design Review for Meinholz Excavating, Lot 11 Darlin Drive, pending approval of the landscape and lighting plans, and resolution of stormwater issues. Motion carried, 5-0.**

15. COMMITTEE REPORTS

Supervisor IV: Middleton Fire will be meeting Thursday as they continue to work through the investigation of the home explosion.

Supervisor III: Waunakee EMS is going well. One ambulance is temporarily out of service so the District is borrowing one. Sup. Meinholz would like the board to review the Landscape Plan requirements and enforcement of the Design Review ordinance; staff will add to a future agenda.

Supervisor II: Waunakee Fire didn't meet in May; they'll meet later in June.

Supervisor I: No report.

Chairperson:

16. ROAD PATROLMAN'S REPORT

The work on Woodland started this week. Riles Road overlay is tentatively scheduled to start as soon as Woodland is done. Half the town has been mowed and the new truck had pans for shouldering and patching added.

17. CLERK-TREASURER'S REPORT AND CORRESPONDENCE

Ballots will go out next week for the August primary. The side door of town hall needs to be resealed and the flooring may need to be replaced. A call was received from Ron Schwab regarding issues with his recycling collection.

18. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Dresen, seconded by Sup. Zinck to pay the bills. Motion carried, 5-0.**

19. ADJOURN

**Motion by Sup. Meinholz, seconded by Sup. Zinck to adjourn the meeting at 8:27 p.m. Motion carried, 5-0.**