

Density Study Committee Meeting Minutes

Thursday, Oct. 20, 2022

1. CALL TO ORDER & ROLL CALL

The meeting was called to order at 2 p.m. by Committee secretary, retired deputy-clerk and plan commission clerk, and current Plan Commissioner Jan Barman. Members present were: Town Chair and former Plan Commission representative Jim Pulvermacher, and former Town Chairman and Plan Commission representative Don Hoffman.

Committee chair and Plan Commission chair Jeff Endres and Town Supervisor Art Meinholz were absent.

Also in attendance were Town Planner, TDR Administrator, Density Study Purveyor and Consultant Mark Roffers; Clerk-Treasurer Dianah Fayas; Deputy Clerk-Treasurer Doreen Jackson; and, Darin Ripp.

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

Clerk-Treasurer Fayas confirmed the meeting was posted in compliance with open meetings law.

3. APPROVE THE MINUTES OF JULY 7, 2022

Motion by Don Hoffman, seconded by Jim Pulvermacher to approve the minutes of July 7, 2022. Motion carried, 3-0.

4. REVIEW THE DRAFT SPLITS MAP

Jim Pulvermacher would like the Town to consider banking any splits that are unused prior to annexation and government owned splits, such as those purchased by the DNR or Dane County; committee members were not in favor of the Town trading in splits.

Committee members reviewed the remaining sections.

5. DEVELOP, APPROVE AND RECOMMEND AMENDMENT PROCEDURES FOR THE SPLITS MAP

All requests for changes to the map should be submitted to town staff for research and review before being forwarded to the Town Planner who will spend up to one hour researching the request at no expense to the property owner. The Town Planner will offer a preliminary determination in writing that may be appealed to the Town Board who will make the final determination.

6. CONSIDERATION AND RECOMMENDATION TO TOWN BOARD OF NEXT STEPS FOR PUBLIC DISSEMINATION AND ADOPTION BY THE TOWN BOARD OF THE SPLITS MAP

The Committee recommends a public hearing in January or February to educate and display the map and the TDR process, with notification of the public hearing, the map, the development process and map viewing and utilization opportunities published in the town newsletter and on the town's website. The map will be divided into quarters for easier accessibility and posted on the website in advance of the public hearing. The committee would like a viewing period after the public hearing, before submitting to the town board for adoption/endorsement of the final map and amendment process.

7. DISCUSSION/ACTION REGARDING DISSOLUTION OF THE DENSITY STUDY COMMITTEE

The Committee will host a public hearing or open in house in 2023, so will not be dissolved yet.

8. ADJOURN

Motion by Jan Barman, seconded by Jim Pulvermacher to adjourn at 3:00 p.m. Motion carried, 3-0.